

PLANNING & INSPECTIONS
MONTHLY REPORT: January 2004

TOWN & COUNTY BOARD ACTIVITIES:

Edenton Planning Board:

- **January 2004:** Recommended to Town Council the approval (5-0) of Conditional Use Permit **Case Nos. CUP 04-01:** An Application from Dr. Jerry Bradley D.D.S. for the subdivision of a commercial lot and construction of a dental office on N. Coke Ave. *Town Council approved permit (7-0) on 1/26/ 2004.*

Edenton Board of Adjustment:

- **January 2004** - Upheld (4-1) decision of Edenton Preservation Commission to allow Dominion Power to construct and relocate new distribution line poles in the historic district (Case No. BOA-04-01).

Edenton Preservation Commission:

- **January 2004** - 5 Major Certificates of Appropriateness (COA) Approved, 4 Minor COA's approved.

Edenton-Chowan Technical Review Committee:

- **January 2004** - Review of Michael Spear's application for a conditional use permit for a motor vehicle sales business to be located on North Broad Street.

County Planning Board:

- **January 2004** - Board heard presentation on proposed Sandy Point development from Sam Young with The Fund for New Urbanism, LLC.

County Board of Adjustment:

- No Meeting in **January 2004.**

OTHER ACTIVITIES:

- Junk Car Task Force - No report.
- Mobile Home Task Force - Program established, forms finalized, and advertisement placed in Chowan Herald.
- Hazard Mitigation Plan - Hobbs Upchurch is sending final draft to State Emergency Management for final review, accepted plan will appear before Boards in May/June for Adoption.

- Rural Transportation Planning Organization (RPO) - no meeting.
- Community Development Block Grant (CBDG) -New Scattered Site Rehabilitation Grant application for 2004 in progress.
- Appearance & Highway Corridor Plan - Sign permits issued in corridor areas are subject to new requirements as designated in the Plan - recent example is sign permit issued to Hobbs Implement Company.

PLAN & PERMIT REVIEW:

	<u>Current</u>	<u>Year to date</u>
Final Plats Reviewed:	<u>3</u>	<u>3</u>
Sign Permits:	<u>3</u>	<u>3</u>
Site Plans Reviewed:	<u>2</u>	<u>2</u>
Site/Landscape Inspections:	<u>1</u>	<u>1</u>
Zoning Confirmation Letters:	<u>1</u>	<u>1</u>
Zoning Permits Issued:	<u>4</u>	<u>4</u>

BUILDING INSPECTIONS:

The following number of inspections were conducted: Current: 266 YTD: 266
 Inspections reviewed 10 (YTD: 10) building plans. The Inspectors traveled a total of 1,100 (YTD: 1,100) miles. There were a total of 89 (YTD: 89) permits issued as listed below:

<u>Residential:</u>	<u>Current</u>	<u>YTD</u>
New SFD	<u>4</u>	<u>4</u>
Addition	<u>2</u>	<u>2</u>
Garage	<u>6</u>	<u>6</u>
Decks	<u>0</u>	<u>0</u>
Renovations	<u>8</u>	<u>8</u>
Temporary (Travel Trailer)	<u>0</u>	<u>0</u>
Accessory Building	<u>3</u>	<u>3</u>
Pools	<u>0</u>	<u>0</u>
<u>Non-Residential:</u>		
New	<u>0</u>	<u>0</u>
Renovations	<u>6</u>	<u>6</u>
Signs/Footings-Electric	<u>0</u>	<u>0</u>
Fence	<u>0</u>	<u>0</u>
Demolition	<u>1</u>	<u>1</u>
Additions	<u>0</u>	<u>0</u>

Manufactured / Mobile Homes:

New	<u>6</u>	<u>6</u>
Replacements	<u>3</u>	<u>3</u>

Trades:

Electric	<u>19</u>	<u>19</u>
Mechanical	<u>14</u>	<u>14</u>
Gas	<u>9</u>	<u>9</u>
Plumbing	<u>8</u>	<u>8</u>
Re-inspections	<u>0</u>	<u>0</u>

The administrative assistant received a total of 1157 calls over the one-month period, with an average of 58 calls per day.

NUISANCE CODE ENFORCEMENT:

Written Complaints Received: 1
Violation Notices Mailed: 16

Violations Types:	<u>Current Months</u>	<u>YTD</u>
Junk Car:	<u>1</u>	<u>1</u>
Min. Housing	<u>2</u>	<u>2</u>
Noxious Weeds and Grass	<u>1</u>	<u>1</u>
Zoning:	<u>2</u>	<u>2</u>
Signs:	<u>1</u>	<u>1</u>

Violations Abated: 14
Code Enforcement Officer traveled a total of 270 miles.